

Sublease Application Process

STEP 1. LMD BAIRIKI

- Applicants Lodge interest:
- submit sublease application letter or
 - apply for advertised sublease lots

Assessment
1-2 Weeks

STEP 2. SAAC & HM MELAD

- SAAC submit recommendations to HM MELAD
- HM MELAD Endorsement
- Survey completed (survey fee \$30)

3-4
Months

STEP 3. DECISION, FORMAL AGREEMENT

- Informed of decision
- Sign agreement form (at LMD)
 - Minister's Approval

1 Agreement
Form @ \$30
1-2 Weeks

Sublease Approved

REQUIREMENTS

- Letter
- Contact Address
- Landowner consent

Application Letters must be addressed to
Director, Land Management Division,
PO Box 7 Bairiki
Phone# 21283

Abbreviations

LMD- Land Management Division

SAAC- Sublease Allocation & Advisory Committee

HM MELAD – Honourable Minister Ministry
Environment, Lands & Agricultural Development