



Request for proposal (RFP) open for individual and consultancy firm for Kiribati

Biennial Update Report (BUR) Project

The Kiribati Biennial Update Report (BUR) project overarching goal is to assist the Republic of Kiribati in mainstreaming and integration of climate change mitigation to be considered into national and sectoral development policies by giving continuity to the institutional and technical capacity strengthening process, partly initiated, and sustained by the National Communications.

Biennial Update Reports are reports submitted by non-Annex I parties to the United Nation Convention on Climate Change (UNFCCC). The reports contain updates on National greenhouse gas (GHG) inventories, information on mitigation actions, needs and support received.

The Ministry of Environment, Lands and Agricultural Development (MELAD) through its Environment and Conservation Division (ECD) execute the facilitation of the BUR project, in cooperation with the United Nation Environment Programme (UNEP) as the implementing agency and the Global Environment Fund (GEF) for funding.

MELAD-ECD is seeking to recruit a highly experienced individual consultant or consultancy firm proposal and methodology to carry out a consultancy related to the development and endorsement of the Kiribati Biennial Update Report. The consultant will be working remotely in close collaboration with the MELAD-ECD to provide lead support on the implementation of BUR project technical activities.

Important instructions on how to submit proposal

1. All bidders are requested to submit a proposal to carry out specific tasks as outlined in the Terms of Reference ([RFP doc.4](#)).
2. Submit proposals using instructions provided as ([RFP doc.2](#))
3. Use a proposal submission templates provided as **RFP documents 4.a, 4.b & 4.c.**
4. All bidders should be emailed to procurement@mefp.gov.ki with the subject “**Tenders name-RFP-16-CS002-22**”
5. Tenders will be evaluated using the scoring criterion and methods attached ([RFP doc.5](#))
6. Deadline for submissions of RFP is **18th July, 2022 16:00 Kiribati standard time (Tarawa Time).**

Contact

For further information please contact Raeterenga Kiaitoka, BUR Project Coordinator
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